Harassment Reporting Form
School District of the Menomonie Area

Harassment and/or bullying are defined as any conscious, willful, or deliberate act or attempted act, through the use of words or actions, which are intended to cause physical injury, emotional distress/suffering or property damage or which impact the learning environment.

Person Completing this form:_____Today's Date: _____

Student's Name (Victim): _____ Grade: _____ School:_____
Date of the Incident: _____Time: _____Location: _____

Please describe the incident and the individuals involved:

----------To be completed by administration----------

Investigated by: _____ Date: _____

Results of Investigation:

_____
_____
_____
_____
_____
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_____
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_____
_____

Action by the Administrator:

___ Student-to-Student Mediation by Counseling
___ Investigation of incident
___ Referral to Law Enforcement
___ Conference with Offender
___ Conference with Parents of ___ Victim ___ Offender, dates: _____
___ Detention _____ dates: _____
___ Suspension ___in-school ___out of school, dates: _____
___ Assigned Education and Counseling, details: _____

Does this incident involve a “protected class” as defined by the federal government?
__ No __ Yes *If yes, please indicate which protected class:

__ Gender __ Race __ Disability __ Religion __ Sexual Orientation
__ National Origin __ Ancestry __ Creed __ Pregnancy, Marital or Parental Status

Follow-Up Date:_____

Comments:

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